



STATE OF DELAWARE
Child Death, Near Death and Stillbirth Commission

FINAL MINUTES

Meeting Date and Time: December 6, 2013 at 1:00PM

Meeting Location: Appoquinimink State Service Center in Middletown, DE

In Attendance:

Commissioners:

Ms. Margaret Rose Agostino
Mr. Rodney Brittingham
Ms. Bridget Buckaloo
Mr. C. Malcolm Cochran, Esquire
Dr. Garrett H. C. Colmorgen, Chair
Ms. Tania Culley, Esquire
Dr. Allan DeJong
Dr. Gerard Gallucci
Mr. Mawuna Gardesey
Ms. Krista Griffiths (attendee for Patricia Dailey Lewis, Esquire, DOJ)
Ms. Marjorie Lynn Hershberger
Judge Joelle Hitch
Ms. Barbara Hobbs
Ms. Becky Laster
Ms. Leslie Newman
Cpl. Adrienne Owen
Dr. David Paul
Mr. Michael Price
Lt Teresa Williams

Others:

Ms. Jennifer Donahue, Esquire
Ms. Ashlee Starratt
Ms. Cara Sawyer

Staff:

Ms. Anne Pedrick
Ms. Angela Birney
Ms. Elaine O'Neill

I. Call to Order

Dr. Garrett H. C. Colmorgen called the meeting to order at 1:03 PM and introductions were made.

II. Old Business

- a. **Minutes.** The general meeting minutes from September 13, 2013, were accepted as written.
- b. **Recommendation process.** The new recommendation process has been implemented. All recommendations set forth by the Child Abuse and Neglect (CAN) Panel from January 2013 through May 2013 have been forwarded to the respective agencies. Responses have been received by those agencies. A full report will be given at the Joint CDNDSC/CPAC meeting.
- c. **DOSE Program.** Direct On-Scene Education (DOSE) is a safe sleep initiative targeting fire and emergency personnel. Over 175 first responders were trained between October 7th and 10th, to include Wilmington Fire Department, St Francis Emergency Medical Service (EMS) and Delaware State Fire School.
- d. **Every Mother Initiative.** This grant was received through the Association of Maternal and Child Health Programs (AMCHP) and the Centers for Disease Control and Prevention (CDC) to benefit the Maternal Mortality Review (MMR) program. Monies received will be used to implement programs and provide community education as derived from recommendations set forth by the MMR Panel. Delaware has been partnered with the state of Colorado, as we are considered an “emerging” state.
- e. **Infant Letter to Hospitals.** The letter proposed by the Infant Safe Sleep Program Community Action Team (TISSPCAT) has been reworked to promote a more positive and informative approach. The Commission requested that an example of the attachment (including a graph) to be sent out with the letter be brought before the Commission prior to final approval. The letter and attachment will be presented at the next meeting.

III. New Business

- a. **FIMR Policy.** The goal of the CDNDSC staff is to work on updating the policies/procedures quarterly as time permits. The Fetal Infant Mortality Review (FIMR) policy has been updated. Training will occur with the FIMR CRTs in January 2014. The most significant changes to this policy include:
 - Community Action Teams with Delaware Healthy Mother and Infant Consortium (DHMIC)
 - Triage process: Cases that come through the CDNDSC which will not be reviewed, such as those of non-Delaware residents that die within the state of Delaware, are “triaged” to ensure there are no significant issues within that case. Minimal records are subpoenaed and examined; any glaring issues are reported to the appropriate agency, and cases are archived.
 - Randomization process: FIMR receives approximately 150 cases per year, resulting in an enormous backlog of cases. With the implementation of this process, cases with even-numbered dates of death from January to June and cases with odd-numbered dates of death from July to December are reviewed. The other cases are “triaged” as described above.
 - Duties of the Chair and Co-Chair of the Case Review Teams (CRTs) have been delineated.

It was suggested to check the policy for consistency within the definitions as the definition of Fetal Death is worded differently in the Policy and Definitions sections. Upon motion duly made and seconded, it was unanimously decided to accept the FIMR Policy as amended.

IV. Updates

a. National Child Death

- The newsletter from the National Child Death Center has been emailed to the Commissioners. If you did not receive it, please email Anne and it will be forwarded to you.
- The National Child Death Center contacted Child Death Review Directors from Ohio, Texas and Delaware requesting that they work together to create a Wikipedia site for Child Death Review as there is not currently such a site available.

b. CPAC. The CPAC update will be deferred until the Joint Commission meeting immediately following.

c. DHMIC

- Following the launch of the safe sleep media campaign, it has garnered national interest as well as state-wide. The printed materials are being requested at an alarming rate by both in-state and out of state partners. This has presented some resource challenges for the Consortium as to the financial sustainability of the campaign; therefore, callers are now being screened to ensure the appropriate agencies to use the material are receiving them, as such out of state requestors are being given smaller quantities of the material than what they are asking for.
- With the new CDNDSC recommendation process, there were three recommendations sent to the Consortium regarding maternal screening for depression and mental health issues during mom's first prenatal visit, maternal screening for depression and mental health issues immediately following the birth of the child and training of providers on maternal mental health issues. The Consortium does not currently have the resources to fulfill these obligations. The Consortium is requesting more time to review these recommendations holistically and will proceed once financial and other obligations are met.

Upon motion duly made and seconded, it was unanimously decided to accept the Maternal Mortality Review report as amended.

Upon motion duly made and seconded, it was unanimously decided to exit Executive Session.

Upon motion duly made and seconded, it was unanimously decided to adjourn the meeting at 3:04 PM.